



# TORRANCE COUNTY FAIR BOARD

Patrick Riley, Chair  
Kyria Encinias, Vice Chair  
Albert Chavez, Member  
Justin Poff, Member  
Paden Christensen, Member  
Hayley Encinias, Administrative Assistant

## Regular Fair Board Meeting Agenda

Tuesday, March 10, 2026 at 6:30 P.M.  
Torrance County Commission Room  
205 S. Ninth Street, Estancia, NM 87016

1. **Call to Order**
2. **Roll Call**
3. **Changes to the Agenda**
4. **Approval of Minutes**
5. **Public Comment and Communications (Comments limited to two minutes)**
6. **Possible Approvals**
  - A. **Fair Schedule**-Discussion and possible approval of the schedule for the 2026 Fair
  - B. **Leonard Howell Soil and Water Conservation Events**-Discussion and possible approval of the Soil and Water Conservation sponsored events at the 2026 Fair
  - C. **Fair Book Review**-Discussion and possible approval of changes to the Fair Book
  - D. **Making TC Fair Heritage Association Fiscal Agent of Fair Board**- Discussion and possible approval of selecting the TC Fair Heritage Association to handle all financial matters the Fair Board approves
  - E. **Mandatory Exhibitor Meeting**- Discussion and possible approval of having a Mandatory exhibitor meeting prior to fair
  - F. **Judges**-Discussion and possible approval of species judges
  - G. **Classifier**-Discussion and possible approval of a Livestock Classifier
  - H. **Auctioneer**-Discussion and possible approval of an auctioneer
  - I. **Prize Type and Vendor**-Discussion and possible approval of a prize types and vendors
  - J. **Judges' and superintendents' Stipends, Travel and Meal Coverage**-Discussion and possible approval of a stipends, travel, and meals for judges and superintendents
  - K. **Judges and superintendents gifts**-Discussion and possible approval of gifts for judges and superintendents
  - L. **Buyer's Board**-Discussion and possible approval of the purchase of a buyer's board
  - M. **Custodial Services**-Discussion and possible approval of selection and payment for Fair custodial services
  - N. **Ribbon vendor and selection**-Discussion and possible approval of a ribbon vendor and package
  - O. **Portacools and tents rental**-Discussion and possible approval of portacool and tents rental
  - P. **Roll off purchase or donation**-Discussion and possible approval of roll off purchase/donation



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- Q. Exhibitor tag purchase**--Discussion and possible approval of exhibitor tag purchase
- R. Portapotties**-Discussion and possible approval of portapotty rental
- S. Tiaras and sashes**-Discussion and possible approval of package and vendor for tiaras and sashes
- T. ShoWorks Fair Session**-Discussion and possible approval of purchase of the ShoWorks Plus fair session
- U. Advertising budget**-Discussion and possible approval of advertising needs and budget
- V. Indoor exhibit shelving**-Discussion and possible approval of additional indoor exhibit shelving

## 7. Discussion

- A. Alternate Fair Plan**-Discussion of an alternate plan should the building not be finished
- B. Fair Board Reports**
  - a. Chair**
  - b. Vice Chair**
  - c. Members**

## 8. Announcement of the next Regular Fair Board Meetings: April 14, 2026 at 6:30pm

## 9. Adjourn